

David L. Baker Memorial Golf Course  
10410 Edinger Avenue  
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## **DAVID L. BAKER SENIOR MEN'S GOLF CLUB**

# **Bylaws**

**March 1, 2017**

### **ARTICLE 1 - NAME**

The name of this organization shall be DAVID L. BAKER SENIOR MEN'S GOLF CLUB (hereafter referred to as the Club).

### **ARTICLE 2 - PURPOSE**

The purpose of the Club is for seniors of all golf skill levels to play and enjoy the game of golf with others of like mind.

### **ARTICLE 3 – OBJECTIVES**

The Club shall:

- A. Operate as a non-profit organization. The Club will only collect and maintain sufficient funds to cover 12 months of anticipated expenses for the benefit of its members.
- B. Provide challenging and fun tournaments as enticement to each member for the enjoyment of the game of golf and the betterment of each golfer's ability.
- C. Hold tournaments twice monthly (conditions permitting) at the David L. Baker Golf Course (hereafter referred to as the Home Course) and to, on occasion, organize and take part in tournaments held at other courses in the local Home Course area.
- D. Promote and hold such social and recreational activities as the general membership may desire.

- E. Establish Home Course Club handicaps and Flights to enable members at varying skill levels to play competitively in Club tournaments.
- F. Comply with the Rules of Golf as published by the USGA , and the local rules of the Home Course as printed on its Score Card, and the Club's rules as approved by a majority vote of its Board and after seeking comments from the Club's membership by publishing rule changes for a minimum of 30 days. Tournament Directors may establish "special" rules for tournaments under their direction on a tournament-by-tournament basis.

#### ARTICLE 4 - MEMBERSHIP

- A. Members shall have attained a minimum age of 60.
- B. Members shall pay annual dues in accordance with Article 5 of these Bylaws.
- C. Honorary Members: The Club President may designate as Honorary Members, long-term, past members, who are no longer able to play due to physical limitations and are not dues paying members. Honorary Members may be invited to participate in club activities, but may not play in Club Tournaments. If there is a cost to participate in any such activity, the Honorary Member shall pay the amount equivalent to the cost members pay, plus any subsidy from the Club's Treasury. Member rosters will be annotated to identify any Honorary Members.
- D. Life Members: During its last meeting of each calendar year, the Board's Secretary shall place into nomination the names of club members who have completed 200 or more individual low-net tournaments during continuous paid Club membership. Those members having already achieved Life Member status are not re-nominated. Members retain Life Member status for as long as they remain in "good standing" in the Club as determined by the Club's Board. A simple majority vote of the Board is needed to approve Life Membership, or upon finding for major and/or repeated violation of rules and/or good order, to suspend or remove Life Membership. Life members are exempt from paying Club dues for as long as they remain active and in good standing in the Club. They are still required to pay for participation in all other activities for which payment of a fee has been authorized by the Board.

#### ARTICLE 5 - DUES

- A. Dues shall be established by a majority vote of the Board by November.

1. Dues will be prorated to one half, plus \$5.00, of the yearly-established amount for applications accepted after July 1st of any year.
  2. Dues are due and payable on January 1st of each year. Any member who has not renewed his dues as of the second tournament in January will not be eligible for play with the Club until required dues are paid.
- B. Membership dues are not refundable.
- C. Other obligatory and non-obligatory fees may be assessed upon members when deemed necessary and when approved by a majority vote of the Board. Examples are nametags, luncheons and Club shirts.

#### ARTICLE 6 - EXPENDITURES

- A. The Treasurer shall maintain a checking account at a bank of his choice.
- B. The Treasurer together with either the Club President, Secretary and/or Assistant Treasures(s) shall be authorized to sign checks written from the Club's checking account. Checks written for an amount over \$200 shall require two signatures.
- C. The Club's funds may only be used to pay for expenses that are deemed by the Board as necessary to support the continuing activities of the Club as put forward in these Bylaws. Generally, the funds come from the collection of member dues and non-obligatory fees, and the funds are used for the following: Putting Competition payouts, Championship Trophies, Membership Luncheons, Publishing of the Club's website, Postage and Office Supplies, Thank You Recognitions (for services supporting Club activities), Door Prizes, and Hole-In-One Pool (members who paid). Thank you recognitions may not exceed the cost of a Home course round of golf, with cart.

#### ARTICLE 7 - HOLE-IN-ONE POOL

- A. Only members whose dues are paid may join this non-obligatory Pool. Fees are established at \$1.00 and are non-refundable for any reason.
- B. At least one other Club member must witness a hole-in-one. Total payoff of the fund will be given to the member making the hole-in-one. If two or more members in the same tournament make a hole-in-one, they shall divide equally the payoff.

- C. After a payoff has been made, the fund shall be replenished by a new collection of \$1.00 from those who want to participate.
- D. The hole-in-one pool pertains only to tournaments played at the Home Course.
- E. Donations for the fund shall be collected and maintained by the Club Treasurer.

#### ARTICLE 8 - OFFICERS

- A. The following officers of the Club shall constitute the Board of Directors.
  - 1. President
  - 2. Vice-President & Membership Chairman
  - 3. Secretary
  - 4. Treasurer
  - 5. Tournament Directors (Home & Away)
  - 6. Handicap Chairman
  - 7. Tournament Preparation Manager
  - 8. Tournament Operations Manager
  - 9. Tournament Results Manager
- B. Officers may appoint as many assistants, i.e., Assistant Secretary, Assistant Treasurer, Closest-To-The Pin Coordinator, as necessary to accomplish their responsibilities. This is encouraged as a means of getting more members involved in the operation of the Club. Assistant Secretaries and assistant Treasurers must be approved by vote of the Club's Board, and even though assistants are not Club Officers, they may attend Board meetings and participate in Board discussions, but they do not have voting privileges.

#### ARTICLE 9 - TERMS OF OFFICE

- A. The term of an elected officer shall be for a one-year period, January 1 through December 31.
- B. If nominated and re-elected, an officer may fulfill concurrent terms of office up to five concurrent terms in the same office.
- C. If a vacancy occurs, the Board by majority vote shall appoint a replacement to fill the vacant position for the remainder of the year.

## ARTICLE 10 - NOMINATION AND ELECTION OF OFFICERS

- A. It is the responsibility of each member to participate in the election of officers.
- B. The Club's President shall appoint a nominating committee of at least three club members (at least one being a non-Board member). The committee shall provide a list of at least one candidate for each office to the Secretary by October 31.
- C. Ballots shall be prepared by the Secretary, and shall be distributed to each member by the first tournament date in November. Order of preference for distribution: 1) Email and website for the majority of members; 2) Paper ballot handout at the tournament sign-in table for members without email; 3) Paper ballot mailed via US Postal Service for members who request them from the Secretary.
- D. Each member will complete their ballot and return it in person or by email or US Postal Service to the Secretary, or the Secretary's designee, by the second tournament date in November.
- E. The Secretary shall tabulate the votes and post the results on the bulletin board by the first tournament in December. Additionally, the results will be emailed to the membership.

## ARTICLE 11 – OFFICER RESPONSIBILITIES

- A. The President shall chair all Board and General meetings, appoint committees as deemed necessary to operate the Club and co-sign checks, as necessary, for prompt payment of bills. He shall be responsible for the operation of the club and ensure that all articles of the Bylaws are followed.
- B. The Vice President shall be the Membership Committee Chairman. He will be in charge of the club operation in the absence of the President. He will be responsible for processing applications of new members. After processing, the application will be given to the Secretary.
  - 1. The Vice President shall give each new member a copy of:
    - a) Club Bylaws
    - b) Member Telephone Roster and Leadership Roster
    - c) Tournament Schedule
    - d) Website Information

2. He will assist the Secretary in keeping the file of paid members current and provide the Tournament Director a list of eligible members for each tournament when requested by the Tournament Director.
- C. The Secretary shall collect, maintain and securely store the important documents and records of the Club. He shall record minutes of all Membership and Board meetings, distribute pertinent Club information to the Membership, and, co-sign Club checks when necessary. He shall confer with the Vice President & Membership Chairman to maintain a list of paid members.
  - D. The Treasurer shall establish an annual budget for the coming year. This shall be done prior to the November Board meeting at which a decision on the next year's dues will be made by the Directors. He shall keep accurate accounts of the dues and other income and disbursements. He shall provide a statement detailing income and expenses at all Board and General Meetings. He, and/or his designated assistant, shall be responsible for the collection of funds from the participants in Club, Home Course tournaments.
  - E. The Home and Away Tournament Directors, assisted by the Preparation, Operations and Results Managers, as needed, shall be responsible for conducting all Club tournaments. For tournament preparation and operation purposes, they will act as the liaison between the Club's Board and Home or Away Club golf course management. By mid-November, they together shall be responsible for establishing an Annual Schedule of Home and Away Tournaments for the coming year. For their respective tournaments, they will prepare a schedule of foursomes and tee times. They determine the payoff amounts, post the results and submit the list to the treasurer for funding. They shall be responsible for the notification of players for each tournament, their group for play, tee off time and the cutoff time for check-in. At their sole discretion, they shall provide any additional, tournament specific rules necessary for the tournament's format, safety, speed of play and enjoyment. They shall be the final arbitrator for resolving any disputes that may arise in tournaments for which they are responsible.
  - F. The Handicap Chairman shall be responsible for calculating Club handicaps, and providing alphabetical and numerical (low to high handicap) handicap listings to the Tournament Director monthly. SCGA methodology software for establishing handicaps will be purchased and owned by the Club for the Handicap Chairman's use. He shall maintain backup copies of the software, copyright permitting, and of each month's tabulations.

a. REESTABLISHING HANDICAPS: The Handicap Chairman shall allow members to reestablish their handicaps by starting over with two rounds of tournament play under the following conditions:

1. Player was inactive from golf for medical, or absent from membership for any reason, for several months or more. Members may choose to keep their former handicap or establish a new handicap.

2. Player requests to reestablish his handicap for any reason which causes a player's rapid, irreversible decline in ability to play golf at their former level. Tournament Directors and Handicap Chairman must be in agreement to reestablish the player's handicap.

G. Past Board Members, who maintain current memberships, may attend all Board and General Meetings, serving in an advisory capacity, but shall only have a vote in the General Meeting.

H. By agreement with Home Course management, Tournament Directors, for the tournaments they direct, shall receive a comped tournament round of golf. The Treasurer or Assistant Treasurer shall also be eligible for a comped round for tournaments worked at the sign-in table.

## ARTICLE 12 - TOURNAMENTS

A. There shall be a minimum of two (2) tournaments per month (conditions permitting), usually on alternating Mondays.

B. All members playing in a tournament are required to pay into the sweepstakes (sweeps). New members or re-instated members are the only exceptions to this requirement. New or re-instated members will play their first two (2) tournaments to establish a club handicap. Members must have a club handicap to participate in the sweeps.

C. Members are required to check in with the Treasurer, or his assistant, at the sign-in table at least 45 minutes prior to their scheduled tee time. Check-in processing will be ended 30 minutes prior to the last scheduled tee time, or when all scheduled players have signed-in, whichever is sooner.

D. No member will be eligible for tournament play who has not been verified by the Treasurer as being a currently paid member.

- E. Each golfer shall be responsible for correctness of their individual score and initial their score on the scorecard upon completion of the round. Scorecards shall be passed out by the Tournament Director and shall be returned to the afternoon table workers at the conclusion of each tournament play. Cards must be signed by a scorekeeper, attested and dated by a member of the group.
  
- F. The Tournament Director will be responsible for the checking of all returned scorecards. Disqualification of any golfer's score will occur under the following circumstances:
  - 1. If a scorekeeper fails to submit a final score card to the afternoon table workers within 15 minutes of the conclusion of tournament play, all members of his group may be disqualified.
  - 2. If a player returns a score lower than actually taken, the player will be disqualified. If a player returns a score higher than actually taken, the score stands, and the player will not be disqualified.
  - 3. All sweep payments will be disbursed to members at the next scheduled tournament. Players who do not complete the full round of golf may still be eligible for a Closest-to-the-Pin (CTTP) award, if properly achieved and recorded.
  
- G. Each tournament will consist of four (4) flights of almost equal number of players based upon handicaps of each member who has signed to play for the tournament. Therefore, it is possible a player may be placed in a different flight from tournament to tournament. The Tournament Director shall be responsible for assigning players to flights. The Board of Directors may change the number of flights as circumstances dictate.
  
- H. In the event of rain, at least 70% of the scheduled players must finish 18 holes or the tournament will be deemed canceled, making the tournament a non-event. All payout monies shall be carried to the next scheduled tournament, and no additional monies will be collected for said tournament, except for players wishing to play the next tournament who did not pay or play in the rained-out tournament. For those who do finish, the game will not be used in handicap determination.
  
- I. There shall be a Putting Challenge skills competition prior to the first tournament of each month. The Vice President is responsible for this activity. He shall appoint a Putting Challenge coordinator who will designate the putting green layout, ensure that the Putting Monitor has the sheet for recording putts, understands the



challenge rules and returns the record sheet to him at the end of the competition. The following rules apply:

1. Each Tournament registered member is allowed three putts, and he can be awarded up to three dollars for successfully completing a monthly challenge. Funds for the Putting Challenge comes from the Club's Treasury.
2. The Vice President and the Putting Challenge Coordinator shall keep a monthly log of putts made and dollars to be awarded. They will prepare envelopes for each member who is due an award, and they will distribute them at the end of the year.

### ARTICLE 13 – LOCAL CLUB RULES

- A. Relief of two club lengths, no closer to the hole, is allowed (no penalty), and is optional at the player's discretion, in the following situations where a ball comes to rest so as to interfere with the taking of the next stroke:
  - 1.) Perimeter and Interior Fences; 2.) Sprinkler Heads, Tree Wells and Control Boxes; 3.) Staked Trees; 4.) Light Poles; 5.) Driving Range Screening, Boards and Posts.
- B. A "six-inch bump" movement of the ball is allowed for relief from any course impediment, except on the green or in a hazard. Allowed "bumps" must be made with a light tap of the club head against the ball, sideways or back, approximately six inches.
- C. A ball that comes to rest behind a light pole, directly in line of sight with the flag on the green being played, but does not strike the light pole and does not interfere with the player's swing, is not eligible for relief, except as an "unplayable lie," which if taken is subject to a one stroke penalty.
- D. Closest-to-the-Pin (CTTP) measurement shall be accomplished in the following manner:
  1. Measurement to determine the closest ball to the pin must only be made by use the tape measure provided at green-side of holes selected for CTTP competition. The measurement is made from the front edge of the player's ball where it came to rest on the green, and the front edge of the flag stick as it is placed in the center position of the CTTP hole.

2. Such measurement must be made in the presence of at least two members of the group on the green.
  3. Players are responsible for recording their measurement in feet and inches (e.g., 7' – 2") only if it is less than any others that may have already recorded their measurement, and they must ensure that they are recording their distance to the pin on the sheet that is provided at green-side for their assigned flight, e.g., A Flight records only on A Flight designated sheets, etc.
- E. Any protest or disagreement regarding rule interpretation or violation must be made when the score card is handed to the Tournament Director or his representative at the conclusion of a tournament. Any protest or contention made after the conclusion of the tournament will be disallowed. The Tournament Director shall be the final arbiter of any protests or disagreements.
- F. If instances of rules infractions or disruptive conduct are reported to the Tournament Director, he has the option of taking immediate corrective steps, or bringing this to the attention of the Board of Directors. If that occurs, the Board will decide on courses of action ranging from talking to player to temporarily suspending him from all club activities for up to three months. Ultimately, if infractions or disruptive behavior persist, the Board of Directors, by majority vote, shall terminate the membership of the offending player.

#### ARTICLE 14 - AWAY TOURNAMENTS

- A. The term “away tournament” indicates tournaments staged by the Club at courses other than the Home course. The Away Tournament Director has the discretion to select tournament locations of his choosing and to conduct those tournaments using formats and special rules of his choosing; however, the advice and assistance of the Club’s Board and/or general membership should be solicited for other than generally accepted formats and rules.
- B. Away tournaments shall be entirely self-supporting. All money collected for away tournaments must be paid out in either cash or prizes to those participating in the tournament. A written accounting of income and expenses, to include all receipts, shall be provided to the Club’s Treasurer within two weeks following the tournament.
- C. Away Tournaments shall be scheduled in coordination with the Home Tournament Director to ensure that they do not conflict or interfere with the Club’s twice monthly Home Tournaments.

#### ARTICLE 15 - FLIGHT CHAMPIONSHIP

- A. The Club shall sponsor an annual Club tournament to establish a champion for each flight in effect for the year.
- B. The Tournament Director(s) will establish the rules for play each year by March 1st, and submit them to the Board for approval. Once approved, the Flight Championship Rules will be posted on the Bulletin Board and distributed during tournaments and by email.
- C. The first qualification round shall take place in April of each year.
- D. The individual Flight Champions will be awarded commemoration plaques at an end of the year ceremony.

#### ARTICLE 16 - CLUB CHAMPIONSHIP

- A. A Club Champion will be determined annually based upon the best average gross score for ten tournaments during the period January through the first tournament in December.
- B. Any tournament that permits an individual gross score determination will qualify for inclusion in the calculation of the best average. If there are more than ten eligible scores, only the best ten scores will be used in determining the final average gross score. Any player who does not participate in at least ten tournaments during the year will not be considered for Club Champion.
- C. A suitable award will be presented to the Club Champion at an end of year ceremony.

#### ARTICLE 17 - AMENDMENTS

- A. Additions or amendments to these By Laws shall require approval of the of Club members after initial review and approval of the Board of Directors.
- B. Approval of the Club members will be accomplished in the following manner:
  - 1. Copies of the proposed amended Bylaws will be distributed to the membership by email, US Postal Service (for those without email), and will

be placed on the Club's bulletin board. Several copies will also be placed on the sign-in table at the first convenient tournament. In all cases, a page will be placed in front of the proposed Bylaws to explain the amendments or changes and to let members know this is a draft and their comments are being solicited.

2. After 30 days of giving notice to members, a final draft will be prepared and submitted, along with member comments, for the Board's review. If the Board finds that the drafted bylaws satisfactorily addressed any substantial concerns or comments of the membership, they will vote by simple majority on final approval.
3. Following Board approval, the Secretary will publish and distribute to the members, the amended version of the Bylaws, which become effective on the date of approval and publication.

#### ARTICLE 18 -- GENERAL

These Bylaws are the rules under which the Club operates. It is the responsibility of all Club members to read and understand them. Members must comply with these Bylaws in the performance of Club activities and functions. Variations or omissions from the Bylaws must first be approved by the Club's Board of Directors and notification with an explanation of reasons must be made in advance to the membership. The Club's Board of Directors, in deliberation of the causes and reasons, may revoke the Club membership of any member who repeatedly violates or intentional disregards these Bylaws.

**NOTE 1:** Approved following review of the membership and vote of the David L. Baker Senior Men's Golf Club Board of Directors on August 20th, 2015.

**NOTE 2:** This revision takes effect on September 1, 2015, and supersedes the Club's Bylaws dated: January 1, 2015.

**NOTE 3:** This revision takes effect on March 1, 2017, and supersedes the Club's Bylaws dated: September 1, 2015